

# Appendix 1 - Good Standing Policy



MELVILLE  
SENIOR HIGH SCHOOL

Melville Senior High Schools' vision statement emphasises the importance of achieving excellence and building bright futures for tomorrow. Melville Senior High School provide a distinctive, comprehensive education with strong academic and vocational pathways assisted by effective pastoral care programs, where all students are given the opportunity to become confident, innovative, and successful learners supported in the process of defining themselves as they prepare to meet the challenges of the future.

The Melville Senior High School Good Standing Policy provides guidelines and opportunities for students to be self-motivated learners who take an active role in their future pathways and successes. It provides a framework to enable students to maintain or regain Good Standing status regarding the school's expectations for Behaviour, Attendance and Uniform.

All students commence the year with Good Standing. This is maintained if they consistently demonstrate positive behaviours in line with the School Code of Conduct. If a student loses Good Standing, they will need to apply to have their Good Standing reinstated once eligible. If a student has lost Good Standing, they cannot attend any extra curricula sporting events, social events, or reward activities.

## Procedures

The Melville SHS Student Services team will oversee and implement the procedures for the Melville Senior High School Good Standing Policy. The policy aims to focus on the positives and acknowledge those students who maintain their Good Standing through rewards, extra curricula activities and the opportunity to represent the school.

The policy focuses on three key target areas:

**1. Attendance** – There is a clear link between student attendance and achievement. Regular attendance maximises students' opportunities to learn and achieve their full potential. The Department of Education categorises regular attendance as students attending at or above 90% of school. Students must be regular attenders to maintain Good Standing. **Good Standing may still be given under special consideration if there is a legitimate reason for not attending. Student attendance will be monitored by the relevant Year Coordinator and Student Services Manager.** Students who are regularly late to school risk losing Good Standing if they continue to be late.

**2. Behaviour** – A positive and respectful atmosphere should exist in the classroom and around the school. All students are expected to abide by the School's Code of Conduct. Students are expected to display the core values of Respect, Learning, Excellence, Relationships, and Inclusivity. Serious or repeated breaches of the school's Student Engagement Policy or ICT (Information and Communication Technology) policy may result in a loss of Good Standing.

**3. Uniform** – The School Board has endorsed implementing a dress code as it enhances a sense of belonging and promotes a positive image of the school. It is expected that students always abide by the Uniform Policy. Consistent breaches of the Uniform policy will result in a loss of Good Standing.

## Student Loss of Good Standing

Loss of Good Standing occurs in consultation with the Middle/Senior School Manager, Year Coordinators and Deputy Principal of Student Services. All students who lose their Good Standing will be notified along with their parents/guardians of the sanctions and the requirements to reinstate their Good Standing at the school. The table below outlines the behaviours that will result in loss of Good Standing and the associated timeframe before the student can apply to regain their Good Standing.

Loss of Good Standing Category	Behaviour	Timeframe to regain Good Standing
Behaviour	Suspension	10 Weeks
	Repeated breaches of Code of Conduct	5 Weeks
Attendance	Under 85% for a period of one term	5 Weeks
	Regular Lates to school	5 Weeks
Uniform Breach	Five per term	5 Weeks
E Breach	Suspension	10 Weeks
	Two Confiscations	5 Weeks

- Students suspended from school may be required to develop an IBP in consultation with parent/guardian and Student Services at a re-entry meeting before the student returns to class. This can include a monitoring card to be signed daily by Student Services Manager and parent/guardian or other sanctions determined by the Student Services Deputy Principal.
- Students with an attendance rate below 85% in a term or late regularly will need to meet with the relevant Year Coordinator to develop a plan and strategies to improve attendance.
- Students with uniform breaches will be warned that their Good Standing is at risk; if there is no change in compliance with the dress code, the student will lose Good Standing.
- Students that lose Good Standing for noncompliance with the ICT policy can also have access to the school network blocked during their loss of Good Standing.

## Regaining Good Standing

Students can apply to the relevant Manager to regain their Good Standing; Students are expected to demonstrate exemplary behaviours to be considered to regain their Good Standing. Students are required to complete an application form which can be obtained from Student Services.

## Appeal to loss of Good Standing

An appeal to loss of Good Standing can be made in writing to the Student Services Deputy Principal within five school days from the commencement date. A review panel will consider the appeal, and the Student Services Deputy Principal will notify the student and parent/carer of the outcome.

**REVIEW DATE:** (29 November 2023)

**HISTORY OF CHANGES**

Effective Date	Last update date	Policy Version no.	Portfolio Responsible for Review	Notes
29 Nov 2022		1.0	Deputy Principal Student Services	